



CONFIDENTIAL INTERMEDIARY BOARD

Arizona State Courts Building
1501 West Washington Street, Phoenix, Arizona 85007
Hearing Room 109

June 2, 2016
10:00 a.m.

Approved Regular Meeting Minutes

MEMBER ATTENDANCE:

Present:

Laurie Laughlin-Chair

Telephonically Present:

Alice deLeon Ernst
Hannah Eiselin
Dana Young
Teri Thomson-Taylor
Nance Daley

Absent:

James Foltz

OTHER ATTENDEES:

AOC Staff:

Guests:

CALL TO ORDER

Called to Order By: Laurie Laughlin

Time: 10:01 a.m.

1) REVIEW AND APPROVAL OF MINUTES:

1-A: Review and approval of regular minutes for the meeting of February 17, 2016.

Individual Addressing the Board: Laurie Laughlin

Discussion: None

Motion: Consideration of and motion to approve the minutes for the meeting of February 17, 2016.

Motion Proposals: First Teri Thomson-Taylor
Second Alice deLeon Ernst

Motion Results: Pass

2) INITIAL CERTIFICATION AND ELIGIBILITY:

2-A: Review, discussion and possible action regarding the application for initial certification for Jessica Beresford.

Individual Addressing the Board: Hal White

Discussion: Staff recommends granting initial confidential intermediary certification to Jessica Beresford.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Dana Young
Second Teri Thomson-Taylor

Motion Results: Pass

3) ADMINISTRATIVE ISSUES:

3-A: Review, discussion and possible action regarding the certification renewal application deadline pursuant to Arizona Code of Judicial Administration § 7-201 (G)(2).

Individual Addressing the Board: Wil Castro

Discussion: Staff recommends the Board establish the 2016-2018 renewal application open date to September 1, 2016.

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Hannah Eiselin
Second Alice deLeon Ernst

Motion Results: Pass

3-B: Discussion and possible action concerning random audits of continuing education compliance for renewal.

Individual Addressing the Board: Wil Castro

Discussion: It is recommended the Board request staff to sample audit 20% of the certified confidential intermediary pool for continuing education compliance. (Please note there are 45 certified confidential intermediaries at this time, 20% would be nine).

Motion: Consideration of and motion to accept staff's recommendation.

Motion Proposals: First Alice deLeon Ernst
Second Nance Daley

Motion Results: Pass

CALL TO THE PUBLIC

Individuals Addressing the Board: None

ADJOURNMENT

Motion: Move to adjourn.

Time: 10:08 a.m.

Initials: AO